**รายงานผลการตรวจสอบ................(ใส่ชื่อเรื่องที่ตรวจสอบ)..................**

**หลักการและเหตุผล**

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**หน่วยรับตรวจ**

.......................................................................................................................................................................................................

**วัตถุประสงค์ในการตรวจสอบ**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**ขอบเขตการตรวจสอบ**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**วิธีการตรวจสอบ**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**ระยะเวลาการตรวจสอบ**

ตั้งแต่วันที่.................................ถึง....................................

**ผลการตรวจสอบ**

...........เขียนถึงข้อตรวจพบ หลักเกณฑ์ สาเหตุ ผลกระทบ และข้อเสนอแนะ โดยคุณภาพของรายงานให้เป็นไปตามมาตรฐานการตรวจสอบภายในและจริยธรรมการปฏิบัติงานตรวจสอบภายในของส่วนราชการ รหัส ๒๔๒๐ .....................

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**ความคิดเห็นของหน่วยรับตรวจ (ถ้ามี)**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**สรุปผลการติดตามผลการตรวจสอบของครั้งก่อน (ถ้ามี)**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**เอกสารประกอบหรืออ้างอิง (ถ้ามี)**

......................................................................................................................................................................................................

.......................................................................................................................................................................................................

**ผู้รับผิดชอบในการตรวจสอบ**

1. ………………. ชื่อ-สกุล.................... ตำแหน่ง ...................................
2. ………………. ชื่อ-สกุล.................... ตำแหน่ง ...................................
3. ………………. ชื่อ-สกุล.................... ตำแหน่ง ...................................

(..............................................)

หัวหน้าหน่วยตรวจสอบภายใน